

# Policy statement on provider access at Hampton Gardens

## Hampton Gardens: Provider Access Policy Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests Procedure

A provider wishing to request access should contact:

*Jody Lapish, Assistant Head of School (Careers Lead)* on 01733246700 or via email at [jlapish@hamptongardens.org.uk](mailto:jlapish@hamptongardens.org.uk).

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

- Collapsed Curriculum Days
- Assemblies
- Year 9 options
- Science week
- Enrichment week

This is not an exhaustive list and our careers provision is still very much developing. If you would like to discuss the most suitable opportunity for you please contact Jody Lapish.

## Trips and visits:

In the event you would be able to facilitate our students visiting your facility as part of student's careers education and experience then please contact Jody Lapish (Careers Lead) to discuss further.

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

## **Approval and review**

Approved 4 May 2020 by Governors Committee

Next review: May 2021

Signed: Kim Garcia, Chair of Governors

Al Greenwood, Head teacher