Travel Plan

Hampton Gardens

Policy last reviewed:	June 2026
Next review due:	June 2027
Member of staff responsible:	Head of School
Ratified by:	Hampton Gardens Local Governing Body

HAMPTON GARDENS SCHOOL: TRAVEL PLAN

1. Introduction

This Travel Plan has been prepared on behalf of Hampton Gardens School. The school opened in September 2017 with provision for 147 car parking spaces, 7 of which are for disabled badge holders and 4 places are designated for electric vehicle charging. The school was built to cater for up to 1500 students living in the village of Yaxley and the new development of houses to the East of London Road (A15) between Hampton and Yaxley, served by a new access junction onto Hartland Avenue.

This Travel Plan has been prepared with regard to the school. The number on roll in September 2026 will be 1300 students. For September 2026 Year 7 will consist of 240 students which is an increase of 30 additional places at the request of the local authority. Should the need arise all year groups can expand to approximately 240 students per year until the school has reached its capacity. The school has approximately 150 members of staff, some of whom also work at Hampton Academies Trust's (HAT) neighbouring school Hampton College.

The Travel Plan seeks to promote sustainable travel to and from the school. Travel planning can produce a wide number of benefits including increased health and fitness, improvements in punctuality, and reducing congestion, pollution and risk of accidents.

This Travel Plan has been prepared with reference to Peterborough's Local Transport Plan and the Department for Education's 'Home to School Travel and Transport Guidance' (2014).

The main contact on behalf of the school is Kevin Ainslie.

Following this introduction, this Travel Plan is structured as follows:

- Section 2 outlines the policy context for Travel Plans;
- Section 3 describes existing conditions including site accessibility and identifies issues with regard to school travel;
- Section 4 outlines the objectives of the Travel Plan and includes details of the commitment of the school to achieving these objectives;
- Section 5 identifies the Travel Plan Coordinator and outlines their role;
- Section 6 includes targets for increased sustainable travel and outlines measures which will be implemented to attain these targets; and
- Section 7 sets out the programme for monitoring and review of the Travel Plan.

2. Policy

This part of the plan reviews key national and local transport policies. It is acknowledged that the Travel Plan will need to encompass measures that are consistent with the key policies outlined below.

National Policy
The National Planning Policy Framework (NPPF) was introduced in March 2012. With regard to new developments the policy states that planning should: *"actively manage patterns of growth to make the fullest possible use of public transport, walking and cycling, and focus significant development in locations which are or can be made sustainable".*

The NPPF also states:

"*A key tool to facilitate this will be a Travel Plan. All developments which generate significant amounts of movement should be required to provide a Travel Plan.*"

A Travel Plan is a package of measures designed to enhance the level of accessibility of a site by means of travel other than single occupancy car use. A Travel Plan can bring a range of benefits, not only to residents but to the wider community. Benefits include improved health, cost savings, reduced demand for parking on-site and less congestion locally.

3. Existing Conditions

Site and Surrounding Area

Hampton Gardens School has approximately 1300 students on its roll and approximately 150 members of staff in September 2026. The school currently has three points of access: one for vehicular traffic and two entirely separate points of access for pedestrians. The predominant land use in the locality is housing, although there are also an additional school (Hampton College), located to the west of the site on the other side of the A15 junction and Clayburn Court (a care home).

The primary and currently only, vehicular access to the site is via Hartland Avenue from London Road (A15).

The site is accessible by sustainable modes of transport, including walking, cycling and by bus. There is a good network of existing footways linking the site to the surrounding area and local facilities, including bus stops and shops. As the new housing is developed in future years, more routes for walking and cycling to school will be opened.

School Operation

The following school timetable identifies school arrival and departure activities throughout a typical school day:

- Breakfast available in canteen – from 8.00am;
- Registration – 8.30am;
- End of school – 3.10pm;
- End of extended school day – 4.15pm.

The various school activities that take place before and after school allow arrivals and departures to be spread over a longer period.

Site Accessibility

Accessibility by Bus

The nearest public transport bus stop to the school are currently located on Eagle Way and London Rd.

Accessibility by Cycle

Peterborough City Council and Cambridgeshire County Council have made a considerable investment in upgrading the current cycling route from Yaxley, along

the A15, prior to the school's opening. These works have included widening the exiting pavement/cycle way, reducing the speed limit for cars along the A15 and adding further street lighting.

The existing Hampton development is well served in terms of cycle ways.

The school is providing secure storage for bicycles to encourage staff and students to cycle to school.

Pedestrian Accessibility

There is a good network of footways and pedestrian crossings in the area surrounding the site, providing links to key services and local amenities. There are two pedestrian only entrances to the school site. The works carried out by Peterborough City Council and Cambridgeshire County Council along the A15 have also enhanced the route for pedestrians.

4. Travel Patterns

In order to establish the baseline position with regard to staff and student travel, travel surveys will be undertaken in September 2026. A copy of the survey questionnaires is included as **Appendix A**.

5. Objectives and Commitment

The overall aim of this school travel plan is to ensure that pupils, parents and staff who are currently at the school, and will attend in the future, are able to make informed decisions about their travel to and from school. Through the travel plan it is hoped the school community will be able to continue to choose more sustainable modes of travel and therefore minimise the impact of the proposed expansion on the local environment. To improve the health of staff and students by encouraging active travel to and from school. In attempting to achieve this aim, the following objectives have been identified:

- To reduce the overall need to travel, particularly during peak periods;
- To promote awareness of transport issues and the impact of traffic on the local environment;
- To show a commitment to improving traffic conditions in the local area;
- To influence the level of private car journeys to and from the site in order to reduce air pollution and the consumption of fossil fuels;
- To reduce the number of single occupancy car journeys to and from the site;
- To increase the proportion of journeys to and from the site by sustainable modes of transport such as walking, cycling, public transport and car sharing;
- To improve safety for the school journey by reducing the number of vehicle drop-offs;
- To promote walking and cycling as a health benefit to staff, parents and students; and
- To promote greater participation in transport related projects in the area.

Travel Plan Coordinator will be appointed who will have responsibility for implementing the Travel Plan. The success of the plan will rely not only on the Travel Plan Coordinator but also on the support of staff and senior management.

As Hampton Gardens is committed to achieving these objectives, the Travel Plan will also be promoted by the Head of School and supported by the Governors as a key benefit to the school.

6. Travel Plan Co-ordinator

The Travel Plan Coordinator will take overall responsibility for the day-to-day operation of the Travel Plan and implementation of measures. Kevin Ainslie has been appointed to act as Travel Plan Coordinator. Their contact details are as follows: Email: kainslie@hamptongardens.org.uk.

A filing system will be established and maintained for recording all correspondence relating to the Travel Plan, the travel survey and the results of periodic monitoring and review.

In the interests of confidentiality, the Travel Plan Coordinator alone will hold the database and be responsible for the release of information. Information contained within the database will be released to Peterborough County Council and Cambridgeshire City Council on request; in the interests of security, only postcode details will be supplied.

The Travel Plan Coordinator will be responsible for the administration of the Plan and implementation of the measures outlined in Section 7.

7. Targets and Measures

Targets

The results of the staff and student travel surveys will be used as a baseline against which to set targets. These targets will set with consideration to the following:

- Distance travelled;
- Expressed preference for alternative travel to car; and,
- Practicality of implementation.

The targets of this Travel Plan are set out below:

- Increase the proportion of pupils cycling to and from school;
- Increase the proportion of students walking to and from school;
- Increase the number of car share journeys for staff.

Measures

In order to achieve the targets a number of measures have been identified. These measures will be implemented by the Travel Plan Coordinator. The following is not an exhaustive list and other measures may be identified over time.

Walking/Cycling

Given the significant number of students that live in close proximity to the school it is considered that walking/cycling can provide a real, healthy and economical alternative to the car for the school run. In order to encourage more families to take this option the following actions will be/have been taken:

- Promotion of the health benefits of walking; and;

- Participation in the 'Walk to School Week';
- Adopting a Hampton Academies Trust policy of staff walking between sites;
- Provision of secure storage for bicycles on the school site, for use of staff and students;
- Promotion of new safe routes for walking/cycling, as they open up on the new development;
- Ongoing dialogue with parents in relation to the routes to school;
- Ongoing dialogue with PCC & CCC in relation to routes to school.

Lift Sharing

In order to establish the feasibility of this, the following actions will be taken:

- Ask parents if they would be willing to participate; and,
- Set up a forum for participants to identify suitable lift share partners.

Parking Strategy

- The plan was initially that there would be no spaces for parents to park on the school site and no drop off points. It was hoped that this would assist in reducing congestion and improving pedestrian safety at the beginning and end of the school day. In practice we have had to revise this and allow access for parents to pick up because of the congestion being caused on Hartland Avenue because of no suitable turning place or alternative exit from the development. Once this has been resolved the car park will not be able to be used by parents.
- Encouragement of 'Park and Stride' – parents will be asked to drop off students away from school and for students to walk the last part of their journey
- Provision of staff parking spaces on the school site has been in line with planning and EFA guidance. This restriction in parking spaces will encourage staff use of other means of transport
- Staff are encouraged to lift share/ travel to school by public transport

Public Transport

In order to increase awareness of the potential for public transport to replace car journeys, personal travel planning will be offered to each member of staff.

8. Monitoring and Review

In order to ascertain the effectiveness of the Travel Plan in achieving the targets set out in Section 6, the Travel Plan will be subject to ongoing monitoring and review.

Monitoring

The main objectives of the Travel Plan are to reduce the proportion of students who travel to school as the only passenger in cars and to increase awareness of the benefits of sustainable travel.

The main method of monitoring will be an annual travel survey which will be carried out to ascertain the modal split of journeys to and from the school. The survey will also include questions on how the measures included in the Travel Plan have been received and whether or not alternative measures should be considered.

Other monitoring measures will include the collection of both 'hard' analytical data and 'soft' data in the form of general feedback and correspondence. These measures will include:

- Monitoring demand for additional cycle parking for both staff and students;
- Note comments received as part of the travel survey; and,
- Record comments received from management and staff relating to the operation and implications of the Travel Plan.

Review

The Travel Plan Coordinator will use the data collected as part of the monitoring process to undertake a comprehensive review of the Travel Plan on an annual basis.

The review will assess the success of the Travel Plan and identify the potential for future refinements.

APPROVED BY GOVERNORS:

……..…… ……..…

SIGNATURE **NAME**

DATE: 24 June 2026

APPENDIX A

HAMPTON GARDENS
Staff Travel Survey

Please complete this short survey and return to the school by September 2026 to help us identify measures which can be incorporated into the school's Travel Plan.

1. **Are you male or female**

   ○ Male ○ Female

2. **Please state your full postcode (essential)**

3. **How far do you travel to get to school?**

   ○ Less than 1 mile
   ○ Between 1 and 5 miles
   ○ Between 5 and 10 miles
   ○ Over 10 miles

4. **What is the main mode of travel that you use to get to and from school?**

	To school	From school
Walk		
Cycle		
By Bus		
By train		
Driving (on my own)		
Driving (with passengers)		
By taxi		
Other (please specify)		

5. **What is the main reason you travel by car? If you don't travel by car proceed to Qu7.**

   ○ It is safer than other forms of travel
   ○ It is faster than other forms of travel
   ○ For health reasons
   ○ It is cheaper than public transport
   ○ There are no alternatives
   ○ My car is essential for work
   ○ The driver is already making the journey

6. **If you normally drive to work, where do you park your car? If off site please specify street name.**

   ○ On site

   ○ On street

   Other (please specify)

7. **Which, if any, of the following would you like to see happen/would encourage you to travel by more sustainable means?**

   ○ Better cycle parking

   ○ Better changing/showering facilities

   ○ Joining a lift share database

   ○ More restrictions on parking

   ○ Better links to public transport

HAMPTON GARDENS
Student Travel Survey

Please complete this short survey and return to the school by September 2026 to help us identify measures which can be incorporated into the school's Travel Plan.

1. **What class are you in?**

2. **Please state your full postcode (essential)**

3. **How far do you travel to get to school?**
   - ○ Less than 1 mile
   - ○ Between 1 and 5 miles
   - ○ Between 5 and 10 miles
   - ○ Over 10 miles

4. **What is the main mode of travel that you use to get to and from school?**

	To school	From school
Walk		
Cycle		
By Bus		
By Scooter		
Driving (on my own)		
Driving (with passengers)		
By taxi		
Other (please specify)		

5. **What is the main reason you travel by car? If you don't travel by car proceed to Qu7:**
   - ○ It is safer than other forms of travel
   - ○ It is faster that other forms of travel
   - ○ For health reasons
   - ○ It is cheaper than public transport
   - ○ There are no alternatives
   - ○ My car is essential for work
   - ○ The driver is already making the journey

6. **If you are normally dropped off/picked up by car, where do does this take place? E.g. name of the street**

If practical, how would you like to travel to and from school?

- ○ Walk
- ○ Cycle
- ○ Bus
- ○ Car (with other students)